**QUALITY ASSURANCE COUNCIL OF THE UGC**

**INSTITUTIONAL REVIEWS**

**FORMAT OF PRELIMINARY REPORT**

**Completed Excel file + Word document with brief details of institution under review**

**To be submitted by Review Chair to** [**dqac@ugc.ac.lk**](mailto:dqac@ugc.ac.lk) **, within 2 weeks of completing the site visit**

**Format of title page**

**Institutional Reviews 2019**

**conducted by the**

**Quality Assurance Council**

**University Grants Commission, Sri Lanka**

**PRELIMINARY REPORT**

**University:**

**Review Panel:**

**Site Visit Dates:**

**Section 1. Background** (half - one page)

When the institution was started:

Number of students in university at present- breakdown by Faculty, and year of study:

Maximum number of students enrolled in the last five years:

Numbers graduated from the university over the past five years:

**Section 2. Criterion-wise strengths and weaknesses**

Criterion 1: Governance and Management

Strengths:

Weaknesses:

Criterion 2: Curriculum Design and Development

Strengths:

Weaknesses:

Criterion 3 etc

**Section 3. Final evaluation**

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Criterion** | **Weighted minimum score\*** | **Actual criterion-wise score** |
| 1 | Governance and Management | 90 |  |
| 2 | Curriculum Design and Development | 60 |  |
| 3 | Teaching and Learning | 50 |  |
| 4 | Learning Resources, Student Support and Progression | 40 |  |
| 5 | Student Assessment and Awards | 50 |  |
| 6 | Strength and Quality of Staff | 50 |  |
| 7 | Postgraduate studies, Research, Innovation and Commercialization | 50 |  |
| 8 | Community Engagement, Consultancy and Outreach | 30 |  |
| 9 | Distance Education | 20 |  |
| 10 | Quality Assurance | 60 |  |
|  | Total score (out of 1000) |  |  |
|  | Total score (out of 100) |  |  |

**Final Grade:**